

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

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MINUTES BOARD OF DIRECTORS REGULAR MEETING March 15, 2007

CALL MEETING TO ORDER: The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 7:38 p.m.

ROLL CALL: Attending Directors: President Leonard Woren, Vice President Fran Pollard, Treasurer Gael Erickson, Secretary Ric Lohman, and Board Member Matthew Clark.

Attending Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, District Administrator Delia Comito.

GENERAL PUBLIC PARTICIPATION

None.

ACTION AGENDA

1. **Consideration of Variance applications received for parcels less than 4,750 sq. ft. in the S-17 or S-3 zoning districts, and for parcels less than 8,800 sq. ft. in the S-94 zoning district:**
Applicants: Corey & Marlo Dunphy, APN 048-064-150, Alto Avenue, Miramar, Class 1A permit for a proposed 2,318 sq. ft. single-family dwelling on a 4,800 sq. ft. parcel in the S-94 zoning district (10,000 sq. ft. min.).
ACTION: Director Lohman moved to approve the Variance for APN 048-064-150 on Alto Avenue, Miramar, owners Corey and Marlo Dunphy.
(Lohman/Clark). Approved 4-1 (Pollard-Opposed).
2. **Reconsideration of Variance approval granted at previous semi-annual meeting consideration of Variance applications received for parcels less than 4,750 sq. ft. in the S-17 or S-3 zoning districts, and for parcels less than 8,800 sq. ft. in the S-94 zoning district to Applicants Dennis and Hugh Doherty for APN 048-013-550, 1st Street, Miramar, Class 1A permit for a proposed single-family dwelling on a 5,846 sq. ft. parcel in the S-94 zoning district (10,000 sq. ft. min.).**
This item was brought back to the Board because of minor changes made to the project based upon Mid-Coast Design Review Board input.
ACTION: Director Pollard moved to re-approve the variance previously approved for APN 048-013-550, 1st Street, Miramar, owners Dennis and Hugh Doherty with the revised findings. (Pollard/Erickson). Approved 5-0.

3. Consideration of Appeal or Waiver of Pro-Rated Sewer Service Charge for Single Family Dwelling Connection: 515 Hermosa Avenue, Owner: Kathryn Schoendorf.

The applicant spoke requesting delaying the payment of the pro-rated sewer service charge due to the fact that although they were making the connection to the sewer system at this time, the house itself would not be complete for several more months.

ACTION: Director Pollard moved to decline the waiver request by Kathryn Schoendorf because the necessary findings for a waiver or an appeal cannot be made. The payment due date for the pro-rated sewer service charge will be changed to 4/15/07, which is 30 days from the date of this meeting, before any late fees may become due. (Pollard/Clark). Approved 5-0.

4. Consideration of Granada Sanitary District Audit Report for Fiscal Year Ending June 30, 2006.

The General Manager provided a review of the audit, and answered related Board questions.

ACTION: Director Pollard moved to approve the Audit Report for the fiscal year ending June 30, 2006. (Pollard/Erickson). Approved 5-0 .

5. Consideration of the District's Lateral Policy as Outlined in Article 4 of the District Code.

General Manager Chuck Duffy provided the Board with several options for a future lateral policy. The general goal of any lateral policy is to make individual lateral repairs more equitable for all ratepayers, and to encourage repairs to limit inflow and infiltration of rain water during wet weather.

ACTION: Director Lohman moved to direct staff to return with a new lateral policy giving the homeowner responsibility for the lateral from the house to the sewer main, with the District contributing 50% of the cost of repairs to a maximum of \$3,000 if certain conditions are met. (Lohman/Pollard). Approved 5-0.

CONSENT AGENDA

- 6. Approval of Special Meeting minutes for February 15, 2007.**
- 7. Approval of Regular Meeting minutes for February 15, 2007.**
- 8. Approval of March 2007 warrants totaling \$145,128.76 (Checks 2703- 2735)**
- 9. Approval of Assessment District Administrative Costs Fund distribution #09-06/07 totaling \$2,866.67.**
- 10. Approval of February 2007 Financial Statements.**

ACTION: Director Clark moved to approve the Consent Agenda. (Clark/Pollard). Approved 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

11. Sewer Authority Mid-Coastside.

Director Lohman provided a report on the meeting held on February 26, 2007.

12. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

13. Attorney's Report.

14. Treasurer's Report.

15. General Manager's Report.

The General Manager reported on several items from the Coastside Manager's meeting held the week prior. He stated that SAM will be discussing several options for the proposed wet weather storage project, which will be discussed further with the GSD Board at the April meeting's SAM budget presentation.

16. Administrator's Report.

17. Engineer's Report

- a. Update on Naples Beach Pump Station/Medio Creek Bridge Project

FUTURE AGENDA ITEMS

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:19 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Ric Lohman, Secretary

Date Approved: April 19, 2007